

**Cullman County Schools
Out-Of-System Transfer
Application
2018-2019**

APPLICATION PROCESS

Students applying for **Out of System** transfers must follow an application process to determine their admission status. The application process will consider:

- Capacity of the school (as well as the capacity of any specialized program or placement within a school that may be applicable to a specific student) to accommodate additional students based upon current occupancy.
- Attendance history of the prospective student - Student must have no more than 3 unexcused absences or 10 excused absences the previous year (with the exception of a serious medical condition.)
- Discipline history of the prospective student - Student must have no more than three Class 2 discipline referrals and no Class 3 discipline referrals.
- Satisfactory academic performance, as defined by a 70% average overall in core subjects.
- Enrolling the student will not cause the creation of a new program or additional staffing by the school.
- The parent or guardian must have a legal right to enroll the student.
- Possible graduation status of the prospective student - The student must be on track for graduation with his/her current cohort group.
- The family must provide transportation to the zoned school. Cullman County Schools will not provide transportation services to students living outside current Cullman County Schools. Once a student enrolls, transportation will be provided to allow the student to attend the Career Technical Center or other school events within Cullman County or other educational experiences as may be provided to other resident students.

- Cullman County Schools will comply with all AHSAA rules and regulations. A student admitted from outside current Cullman County School system must sit out a year to obtain athletic eligibility. Exception is that a student enrolls on or before the first day of school of his/her seventh grade year.
- Students enrolled from areas outside of current Cullman County School system will be provisional for one school year.
- Determination of permanent status will consider (but not be limited to) the following factors:
 - Reliable transportation.
 - Positive student behavior/attendance.
 - Student is achieving at grade level.
- Failure to disclose pertinent information about a student or providing inaccurate information regarding a student is grounds for the school to withdraw the student. No funds will be refunded in these cases.
- Students who enroll through Out-Of-System transfer are eligible to attend CATA, but program availability is not guaranteed. Acceptance to career technical programs is limited to those with available staff and space for students.
- Students admitted are responsible for any applicable fees. Failure to pay fees may result in withdrawal.

LIST OF FEES

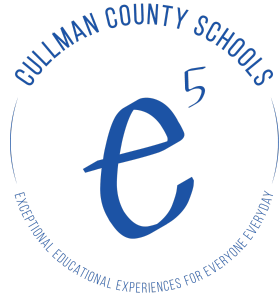
Out-Of-System fee 2018-2019: \$750 per year, per student.

Maximum for a family is \$1300 per year. Fees are not prorated during the school year.

The application and associated fees must be completed on an annual basis.

All out-of-system fees are due no later than close of business on August 6, 2018. Failure to submit payment will result in withdrawal from Cullman County Schools.

- Other fees (parking, course fees, extracurricular, etc.) will be added on an individual basis. Students are responsible for all fees that a typical student would incur.



Cullman County Schools Application Checklist

- _____ Application forms completed for each school-aged child.
- _____ Copy of most recent report card for each school aged child.
- _____ Copy of IEP/504 Plan (if applicable).
- _____ Copy of attendance for each school aged child.
- _____ Copy of discipline for each school aged child.
- _____ Relevant educational information about each child.

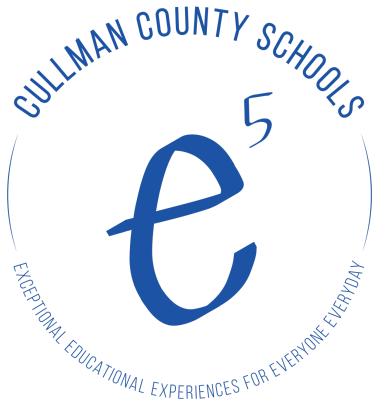
(Grades, attendance, discipline can be printed from INOW, or you can request these items from your child's school).

Failure to disclose pertinent information about a student or providing inaccurate information regarding a student is grounds for Cullman County Schools to withdraw the student. No funds will be refunded in these cases.

If your child is accepted to transfer to the Cullman County School system, you will need to provide an Out-Of-System fee for \$750 – (payable in money order /cashier's check - Pay at the Central Office) or online at PayPams.com to: Cullman County Schools. 402 Arnold St. NE, Cullman, AL 35056.

You will notified by email whether your application was accepted or declined. Once accepted, you will follow the enrollment procedures at the local school.

Cullman County Schools had developed and adopted non-discriminatory admissions procedures for students who require IDEA and/or Section 504 services that align with Cullman County School's policies.



Cullman County Schools
Application for Out-of-System enrollment
Must be completed by Parent/Legal Guardian
Please print when completing application

Student's Last Name: _____ First Name: _____

Date of Birth: _____ Grade: _____ Sex: Male/Female (circle one)

Physical address: _____

Home/Cell Phone: _____

Student lives with: Mother _____ Father _____ Both: _____ Guardian: _____
Parent/Guardian – verification shall be in accordance with local school board policy.

Parent/Guardian Name: _____

Address: _____

Cell phone: _____ Email address: _____

Employer: _____ Work phone: _____

Parent/Guardian Name: _____

Address: _____

Cell phone: _____ Email address: _____

Employer: _____ Work phone: _____

Special information about custody:

Name and address of last school attended:

Which school do you wish to enroll? (Please list a first and second choice).

Disclosure of your child's social security number is voluntary. If you elect not to provide a SSN, temporary identification number will be generated and utilized instead. Your child's SSN is being requested for use in conjunction with enrollment in school as provided by Alabama Administrative Code 290-3-1.02(2)(b)(2). It will be used as a means of identification in the statewide student management system.

OFFICE USE ONLY

Date application received: _____

Date payment received: _____

Applicant approved or denied: _____

Notes: _____

Superintendent Signature : _____

Date: _____