



**Good Hope Middle School  
Student Handbook  
2009-2010**  
[www.ccboe.org/ghms](http://www.ccboe.org/ghms)

*At Good Hope Middle School, our mission is to provide a safe, challenging, learning environment for students to become lifelong learners.*

**Daily Schedule**

Warning Bell	7:52 am
1 <sup>st</sup> period	7:56 - 8:56
2 <sup>nd</sup> period	9:00 - 9:48
Break	9:48 - 10:00
3 <sup>rd</sup> period	10:04 - 10:54
4 <sup>th</sup> period	10:58 - 11:48
5 <sup>th</sup> period	11:52 - 1:06
6 <sup>th</sup> grade lunch	12:15 - 12:35
7 <sup>th</sup> grade lunch	12:20 - 12:40
8 <sup>th</sup> grade lunch	12:25 - 12:45
6 <sup>th</sup> period	1:10 - 2:00
7 <sup>th</sup> period	2:04 - 2:54

**Activity Schedule**

1 <sup>st</sup> period	7:56 - 8:50
2 <sup>nd</sup> period	8:54 - 9:40
Break	9:40 - 9:52
3 <sup>rd</sup> period	9:56 - 10:44
4 <sup>th</sup> period	10:48 - 11:36
5 <sup>th</sup> period	11:40 - 12:52
6 <sup>th</sup> grad lunch	12:04 - 12:24
7 <sup>th</sup> grade lunch	12:09 - 12:29
8 <sup>th</sup> grade lunch	12:14 - 12:34
6 <sup>th</sup> period	12:56 - 1:44
7 <sup>th</sup> period	1:48 - 2:36

**Middle School Administration**  
Wayne Weissend –Principal  
[wweissend@ccboe.org](mailto:wweissend@ccboe.org)  
April Tucker-Assistant Principal  
[atucker@ccboe.org](mailto:atucker@ccboe.org)  
Diane Culpepper-Counselor  
[dculpepper@ccboe.org](mailto:dculpepper@ccboe.org)  
Phylliss Lowe-Secretary/Bookkeeper  
[plowe@ccboe.org](mailto:plowe@ccboe.org)

# Middle School Staff

<b>Teacher</b>	<b>email</b>	<b>Room</b>
Michael Briscoe	mikebriscoe@ccboe.org	144
Patrick Brock	Lbrock@ccboe.org	8
Rosemary Brown	rbrown@ccboe.org	H.S. Gym
Devonna Calvert	cdalvert@ccboe.org	150
Scotty Cofer	scofer@ccboe.org	141
Paul Derrick	pderrick@ccboe.org	154
Greg Ennis	gennis@ccboe.org	149
Rodney Fike	rfike@ccboe.org	Band Room
Chan Fowler	cfowler@ccboe.org	4
Marlene Hancock	mhancock@ccboe.org	143
Reid Hinkle	rhinkle@ccboe.org	152
Stacy Howard	showard@ccboe.org	Library
Tyler Hudson	thudson@ccboe.org	153
Jamie Martin	jmartin@ccboe.org	142
Nathan McCluskey	nmclluskey@ccboe.org	1
Kyle Seymore	kseymore@ccboe.org	3
Phyllis Speegle	pspeegle@ccboe.org	151
Charlene White	cwhite@ccboe.org	2
Beatrice Whitlock	bwhitlock@ccboe.org	138
Mitch Witcher	mwitcher@ccboe.org	H.S. Gym
Tonya Hamilton	thamilton@ccboe.org	Librarian Aide
Matt Heaton	mheaton@ccboe.org	Instructional Aide
Joey Overton	joverton@ccboe.org	Custodian
Amanda Runkel	arunkle@ccboe.org	Instructional Aide
Johnny Scott	jscott@ccboe.org	Custodian

## **Cafeteria Prices**

<b>Breakfast \$1.00</b>	<b>Lunch \$1.75</b>
<b>Reduced Breakfast \$.30</b>	<b>Reduced Lunch \$.40</b>
<p><i>*Remember NO drinks or food brought from home unless in a thermos or other container. No food can be carried out of the lunchroom. Food from restaurants or fast food establishments may not be delivered or carried into the lunchroom by students.</i></p>	

**No Charging in the lunchroom!**

## **General Rules**

- All visitors must come to the office and obtain a visitor's pass.
- No interruptions of class except in an emergency.
- Students must have teacher supervision at all times.
- Students must be in class when the tardy bell rings.
- Students are not to be dropped off in the middle school between the hours of 7:15 – 8:15 and 2:45 – 3:15.
- No gum is allowed at school.
- Backpacks are not permitted.
- No food or drinks in the halls or classroom. If bringing a lunch, it must be in a container if kept in the locker.
- Cell phones are prohibited at school and on school buses. Possession/Use of a cell phone results in first offense 1 day suspension, 2<sup>nd</sup> offense 2 days suspension, 3<sup>rd</sup> offense 3 days suspension. If a student reaches a 4<sup>th</sup> offense, they will fail due to unexcused absences for the school year. The phone will be returned to the parent after each suspension is served.

## **Rules on Cheating**

- The penalty for cheating on any test or exam given during a nine week period will receive a zero for the exam.
- The penalty for cheating on a 9 weeks exam will result in a zero for the exam and failure for the 9 weeks.
- Anyone caught with a stolen exam will receive a zero for the 9 weeks.
- Notes carried to an exam constitute cheating, whether used or not. A zero will be given for the exam.
- Changing grades will result in failure for the grading period.

## **Comprehensive Exam Exemption Policy**

- If a student has not missed more than 3 days and has an 85 average for the class he or she will be exempt.
- If a student has not missed more than 5 days and has a 90 average for the class he or she will be exempt.
- 3 tardies results in one day of absent.
- Any school sponsored activity absence will not count as part of these days.
- Any student not exempt from test must be present during the exams.

## **Nurse Information**

The school nurse is located in the elementary school. Students are not to bring medication to school. Parents must bring all medication and fill out the proper papers. Parents must fill out new papers each school year. The original prescription container should accompany all medications to be administered by the school nurse.

## **Absences and Attendance**

### **Attendance**

School hours for students are from 7:52 a.m. until 2:54 p.m. It is the responsibility of the parent to see that their children are in school. Students are not the responsibility of the administration or staff before 7:30 a.m. or after 3:00 p.m. Students may enter the school building at 7:00 a.m.

### **Absences**

Regular attendance is essential to good school work; therefore, students should not be absent unless necessary. Parents should notify the school if a student is going to be absent.

#### **Excused absences include the following:**

- Illness of student or immediate family member-Documented
- Medical/dental appointments-Documented
- Death in immediate family
- Court appearance/legal matters-Documented
- Other unavoidable emergencies as determined by the school administrator.

Teachers are obligated to help students make up missed work for excused absences. The work missed is the responsibility of the student, and he/she should make arrangements with the teacher to make up work missed within three days of the absence.

#### **Unexcused absences include the following:**

- Shopping or errands
- Work
- Visiting
- Vacationing
- Any activity unrelated to the school curriculum as determined by the school administration.

**Make up work is given according to the individual teacher.**

### **Procedures for Absences**

Excuses will be taken in the office between 7:30 a.m. and 7:52 a.m. The student must submit a signed and dated note from the parent/guardian or doctor stating the child's first and last name along with the reason for the absence. All excuses must be turned in within three (3) days of the absence in order to be an excused absence. Only three (3) Parent Notes will be accepted as excused during a semester. **See the Cullman County Handbook for the student absences according to board policy.**

## **Late to School Policy**

Any student arriving at school after 8:00 a.m. must check in with the office before going to class. Students arriving before 8:00 a.m. must go to the first period class. If a student receives three tardies it will result in one day of early detention. Detention will be given for each tardy there after. Students should be marked tardy if not in class at the time of the tardy bell. Three (3) unexcused tardies will constitute as an unexcused absence for truancy purposes.

## **Drop off and Pick up Procedures**

Parents are to drop off and pick up students in front of the high school during the times of unloading and loading of busses. If a student is checking in or out after school has begun, then you may drive up to the middle school.

## **Bus Passes**

Bus passes can be obtained through the office. They are given from 7:30 a.m. until 7:52 a.m. Students must have a note from parent/guardian to have a bus pass to ride a different bus. (A phone call cannot be used for a bus pass.)

## **Code of Conduct**

Student conduct in all school activities are governed by all applicable Federal and State laws, local ordinances, the policies, rules, and regulations included in the Cullman County Schools Student Handbook and other policies adopted by the Cullman County Commission on Education.

## **Dress Code Reminders**

- The complete dress code can be found in the Cullman County Student Handbook
- Shorts and skirts may be no shorter than 4" above the knee.
- Shirts and blouses must be long enough to tuck in. No halter tops or spaghetti straps allowed.
- Baggy or big-legged pants are not permitted.
- Ear jewelry may be worn by females only. Nose, tongue, belly, eyebrows, or other body piercing are not allowed.
- Athletic/gym bags may be purchased from the office.
- Bracelets, belts, and other clothing accessories with spikes, studs or chains are not allowed.
- All black clothing or fingernails are not allowed.
- No bandanas are allowed.
- Hats must not be worn during school unless approved by principal.

- Hair should be neat, clean, and well-groomed. Hair must not be below the eyebrows. Male's hair must not be touching the shirt collar.

## **Strategies to Increase Parental Involvement**

Good Hope Middle School provides a variety of activities and opportunities that strengthen quantity and quality of parental and family involvement. These activities are scheduled at times that are convenient for parents. The school will communicate with the home in a manner that parents can understand including using the primary language of the parent to the extent possible. Good Hope Middle will provide information and opportunities by the following means:

- Student Handbooks
  - Open House
  - Parent Teacher Organization Meetings (B4-High)
  - Parent-Teacher Conference Day
  - Printed Notices
  - Calendar of Events
  - Brochures
  - Telephone Calls
  - Written Communication
  - School and Teacher Web Sites
  - School Newsletter
- (1) Parents were given the opportunity to participate in the planning process of the written LEA Parent Involvement Plan. Parents served on the committees and helped to gather information. They had opportunities to provide suggestions for how to improve parental involvement. A copy of this plan is provided to the local school and has been made available to parents. This plan is also available at the central office. Parents are

also invited to participate in the review and revision of the plan annually. A copy of the Parent Involvement Plan is included.

### **Cullman County Schools** **Parental Involvement Policy**

The Cullman County School System has a district-wide Parental Involvement Plan that has been developed jointly with, agreed on with, and distributed to parents of children participating in Title I, Part A programs. The plan will be reviewed and revised annually. The District Advisory Council will meet each summer to review the plan and determine if revisions are needed. The Cullman County School System will distribute this plan to all parents of Title I, Part A children on or before September 30 of each school year. A copy of this plan is included in the appendix.

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**Student Handbook**  
**2009-2010**

**ACKNOWLEDGMENT FORM**

\*Complete the form below and return this page to Good Hope Middle School.

**Acknowledgment**

Name \_\_\_\_\_

Homeroom \_\_\_\_\_

Grade \_\_\_\_\_

My parents/guardian and I, \_\_\_\_\_  
Name of student

Have received and read or had read to us the Good Hope Middle School Student Handbook. By our signature, we agree to abide by the policies and procedures as set by the Cullman County Board of Education and Good Hope Middle School.

SIGNED \_\_\_\_\_  
Student

SIGNED \_\_\_\_\_  
Parent