

Hanceville High School

2009 - 2010



Student

Advisor

Hanceville High School

Motto

I WILL

Mission Statement

The mission of Hanceville High School is to develop willing life long learners and to help students become willing participants in an ever-changing world.

**Hanceville High School
Faculty**

Robert H. Burgess* *Principal

Kerry Henderson Assistant Principal
Janice Adams English
Mark Adams Library Media Specialist
Shauna Aker Science
Steve Almond Computer Ed./Special Education
Brent Barnett Science
Wally Barnett Library Media Aide
Daryl Burnham Driver's Ed/Social Science
Amy Chambers Family and Consumer Science
Kyle Chamblee Social Science
Michael Chandler Agri-Science
Jeanne Dodd Science
Jennifer Hogland Special Education
Joey House Math
Trish House Guidance Counselor
Shawna Koch English
Bryan Kreps Band Director/Computer Education
Dana Lisle Math
Lacey McGriff Spanish
Jessica McHan Physical Education/Health
Danny Miller Physical Education
Jason Teichmiller English/Choir
Daniel Wakefield Social Science
Kimberly Whaley Math

Student Guidelines

As a student at Hanceville High School:

- **I will** be respectful to all individuals and property.
- **I will** conduct myself in a safe and responsible manner.
- **I will** be neat and clean.
- **I will** abide by the rules and regulations of the school and each classroom teacher.
- **I will** attend all classes and be punctual in attendance.
- **I will** be prepared for class with appropriate working materials.
- **I will** be responsible for my own work.

NOTE: It is the belief of the administration and faculty of Hanceville High School that if every student will conduct themselves in accordance with the seven tenets listed above there will be no need for the following policies; however we offer them here as definition and further explanation for students and parents.

I will respect all teachers and their authority. - Any teacher can and should correct any student who is misbehaving at any time or place on campus.

I will abide by all attendance policies. - Students should be in school everyday all day long. The reasons for which absences will be excused are:

- Personal illness/ Doctor appointments
- Death in immediate family
- Legal reasons
- Prior permission of the principal

NOTE: All absences will be **unexcused** unless there is documentation that the absence is excused in the school office within three days of the absence. Notes from parents will be accepted to excuse no more than 3 absences per class.

- Any student who is late to school (i.e. is not in first period class when the 7:55 bell rings) **must** sign in at the office and will have morning detention the next day.

- Students shall not leave the school ground during the school day except on written request of the parents, approved by the principal, or in emergencies when the principal's approval is sufficient.

I will be responsible for missed assignments. - Teachers will provide students who have been absent for excused reasons an opportunity to make up missed assignments. This opportunity will be provided within a one-week period following the absence at a time most convenient to the teacher. This opportunity does not require the teacher to re-teach the lesson, but it does require that the student receive a reasonable opportunity to learn missed lessons. Teachers are not to permit students absent for unexcused reasons to make up missed assignments.

Note: Any student who misses any class more than three unexcused times in a semester will not receive credit for that class that semester. Any student losing credit due to excessive absences will have the right to appeal to have credit reinstated.

I will be responsible for my textbooks - Each student is responsible for the care and return of all textbooks issued to them. Students will be liable for any loss, abuse or damage beyond normal wear. Students who owe for lost or damaged books will not be issued textbooks. Students should search thoroughly for lost books before paying for them, as refunds are not issued for books that have been found.

I will deliver my report card. - Report cards are issued at the end of each nine- week grading period. Students are responsible for taking them home to their parents.

I will promote safe driving. - All students who drive must have a parking permit visible in the rear window of the vehicle. Each student will be assigned a specific parking space in the student parking lot. To receive a parking permit, each student must have a driver license; liability insurance on the vehicle being driven; tag number and must agree to the school's random drug testing policy. Parking permits will be \$15.00. Any vehicles driven to school may be searched, and any vehicle parked anywhere other than in

assigned parking space may be towed at student's expense. Students after arriving to school will not be allowed to sit in, on, loiter around automobiles or return to them during the school day.

I will promote a tobacco-free and drug-free campus. - Students shall not be permitted to possess, smoke, or use tobacco products in any form while in school buildings, on school grounds, or in school buses during the school day or during any school sponsored activity.

- The possession, transfer, use, manufacture, or distribution of illicit drugs, drug paraphernalia, or alcohol is prohibited within the school board jurisdiction. Law enforcement agencies shall make periodic, unannounced visits to school for the purpose of detecting the presence of illegal drugs.

I will adhere to the cell phone policy. – The possession or use of a cell phone or any other electronic communication devices (including pagers, cameras, Blackberry, etc) during the school day is prohibited, this includes on the school bus.

I will respect all persons. - Fighting in a school building, on school grounds, at any school-sponsored event, or on a school owned/maintained vehicle shall be classified as a major violation of the code of student conduct.

- Students shall not engage in conduct constituting sexual harassment (un-welcomed verbal or physical conduct). Sexual harassment is illegal and will not be tolerated.

- No public displays of affection.

- No horseplay or running in the buildings is allowed. Stay out of the building during breaks except in extreme weather conditions. At no time should students stand or congregate so as to block the halls or building entrances

I will promote school safety. - No person, other than authorized law enforcement personnel, shall bring or possess a gun, deadly weapon, or dangerous instrument at school, on a school bus, or at any school-sponsored event. Note: "The term 'deadly weapon' as used in this section means a firearm or anything manifestly

designed, made, or adapted for the purpose of inflicting death or serious physical injury, and such term includes, but is not limited to, a bazooka, hand grenade, missile, or explosive or incendiary device; a pistol, rifle, or shotgun; or a switch-blade knife, gravity knife, stiletto, sword, or dagger; or any club, baton, billy, black-jack, bludgeon, or metal knuckles." [Alabama Act 94-817]

I will respect school property. - Students who negligently or maliciously damage, destroy, lose, sell or otherwise dispose of school property will be charged for the full extent of damage or loss and be subject to immediate suspension or expulsion.

I will abide by school bus policies.- Failure of any student to abide by "Student Passenger Rules and Regulations" will result in removal of the student from bus until the problem is resolved by the principal, parents/guardians, and student.

On the bus students are prohibited from:

- Exchanging assigned seats while bus is in motion.
- Throwing objects from or inside bus.
- Use of tobacco, striking matches, shooting fire crackers, or knives.
- Extending head, arms, or hands from windows.
- Defacing or damaging bus in any manner.
- Vulgar talk, loud noise, or shouting.
- Use of emergency door except in emergency.
- Leaving bus at any other regular stop except upon written notice from principal.
- Eating food or drinks on the bus.
- Any other actions not along the lines of good conduct.

When it is necessary for the student to cross the road to get to the designated pick-up point, extreme caution should be used in crossing. If the student must cross the road when leaving the bus, cross in front of the bus after looking both ways.

Children are not permitted to ride any bus over a route other than the one on which they are regularly assigned without permission of parents and approved by the principals of the schools.

I will dress in an appropriate manner. - Students are required to appear at school clothed and groomed in a manner that will help provide an atmosphere conducive to learning and that will promote proper behavior. Any article of clothing or manner of style determined to be disruptive to the learning environment or to be hazardous to the health and safety of the students or to the teachers shall not be worn.

Note: Any student deemed in violation of the dress code will be sent home (suspended) to correct the situation. Any class-time missed because of dress code violations will be unexcused.

Dress Code

- See-through blouses, shirts, and dresses, undergarments worn as outer garments, pajamas, or any other clothing which is determined to be too revealing, suggestive, or disruptive shall not be worn to school. Note: Blouses, shirts and dresses must have sleeves.
- Shorts, skirts and dresses must be no more than (4) four inches above the knee, and may not have holes above the knee. *This means while kneeling on the floor and measuring with a ruler.*
- Extremely tight fitting knee-length pants, such as bicycle shorts or leotards must not be worn as outer garments. If a skirt is worn over these, the skirt length must be regulation.
- Shirts and blouses must be long enough to tuck while standing with both arms out-stretched over the head, while sitting, or bending. *This means absolutely no bare mid-riff at any time!!*
- Clothing and jewelry imprinted with slogans, graphics or pictures which refer to alcohol, drugs or tobacco, or clothing with vulgar or suggestive writing, pictures or patches or clothing with slogans or pictures which promote activities or products prohibited by the school code of conduct shall not be permitted. All clothing must fit appropriately.
- Long, oversized coats or long, over-sized shirts are prohibited.
- Big legged, baggy pants or trip pants are prohibited.
- Shoes or sandals must be worn in academic classes.
- Students shall not wear or have sunglasses inside the building unless prescribed by medical doctor for health reasons.

- Students shall not wear any cap, hat or headdress at school.
- Clothes with holes above the knee are not to be worn to school.
- Accessories with spikes, studs or chains, and body piercing jewelry are prohibited. Boys are not to wear earrings at school.
- Beards, goatees, or facial hair are not permitted. Mustaches may be worn, but must not extend below the corners of the mouth.
- Hair should be neat, clean and well groomed. Boys' hair must not come below the bottom of a dress shirt collar in the back and sides, or below the eyebrows in front. Students are not to wear extreme facial makeup or unnatural hair color. The administration reserves the right to request students to alter their hair length and/or style if in their opinion it could be a disruption to the school environment.
- No student can wear black-on-black clothing.
- Only clear or see-through mesh backpacks will be allowed at school. Oversized purses must be clear or see-through mesh. Athletic bags must be put in a designated secure area immediately upon arrival at school each day.

Information

Insurance - Student insurance is available at a nominal cost.

Phones - School phones are for school business only. Students are not allowed to use them without permission from the office.

Lockers - Lockers rent for \$10.00 per year. Lock combinations should be kept private as to maintain the security of the locker. Lockers are subject to search by appropriate school personnel.

TV Surveillance Cameras - To provide and maintain a safe and secure environment for students, staff, and authorized visitors, the Cullman County Commission on Education may use surveillance equipment on properties owned and/or maintained by the school system. Properties include buildings and grounds as well as vehicles owned and/or operated by the system.

Metal Detectors - To provide and maintain a safe and secure environment for students, staff, and authorized visitors, the Cullman County Commission on Education may employ the use of metal detectors.

Students Visiting School - Students visiting schools other than the school in which they are enrolled will be prohibited unless duly authorized by principals of both schools prior to said visitation. Note: Although we have only one school campus at Hanceville, Hanceville Elementary, Hanceville Middle, and Hanceville High are separate schools and students may not visit between them.
- Children under school age will not be allowed to visit during the regular school day without prior written approval of the principal.

Exam Policy - All students who are present at school on semester exam days will take semester exams and that exam will count 20% of their semester grade. The semester grade is determined by 40% per 9 weeks period and 20% semester exam.

Exam Exemption Policy – Students may be exempt from a semester exam on a period by period basis, if they meet any of the following criteria. 1. Have zero absences and at least a 70 average. 2. Have no more than one absence and have at least an 80 average. 3. Have no more than two absences and have at least a 90 average.

Student Conduct - Student conduct in all school activities shall be governed by all applicable Federal and state laws, local ordinances, the policies, rules, and regulations included in the Cullman County Student Handbook, and other policies adopted by the Cullman County Commission on Education. The principal of each school is authorized and directed to develop additional rules and regulations consistent with the policies, rules, and regulations of the Cullman County Commission on Education, which may be necessary to govern the conduct of students under his supervision.

Teacher Advisory Groups

Hanceville High School has in place a pro-active student advisory system wherein every faculty member serves as a student advisor, and every student is assigned to a Teacher Advisory Group. Once students are assigned to a TAG, the advisory group assignment remains the same through out the student's high school career. Parents should become acquainted with your student's Teacher Advisor and work with that faculty member to help assure that your student has a successful school year and school career.

While our entire faculty is concerned about the success and welfare of all of our students, if parents have questions about our policies, procedures, schedules, or anything else that affects your student, your student's Teacher Advisor is willing and ready to help you.

Library

Please consider the library the heart of the school. Our library is equipped with a generous number of books and periodicals, and computers for accessing additional information. All Cullman County School libraries are now accessible via the internet.

Students should handle library materials with care so that the greatest benefit can be derived from them. Students coming to the library from a class must have a pass signed by their teacher, and are to come to the library to do work that cannot be done in regular class.

For more information about what is available at the HHS library please visit the school web site.

Clubs and Organizations

S.G.A. - The Student Government Association is a school service organization elected by the student body. This organization is composed of class officers and student council officers and has as its main function representing the student body.

Sponsor: Brent Barnett

National Honor Society - Membership, open to students in the 10th, 11th, and 12th grades, is based on the student's scholarship, character, leadership and service.

Sponsors: Jeane Dodd Mark Adams

FCCLA – Family, Career and Community Leaders of America is an organization whose purpose is for personal development and preparation for adult life. Membership is reserved for students enrolled in family and consumer sciences.

Sponsor: Amy Chambers

F.F.A. – Future Farmers of America is an organization for students interested in working toward the improvement of agri-science.

Sponsor: Michael Chandler

Dogs for Christ - Dogs for Christ promote and practice Christian values throughout student life. Membership is open to high school athletes and band members.

Sponsor: Danny Miller

Junior Civitan - This club is a service organization sponsored by Hanceville High School and the Hanceville Civitan Club. Junior Civitans are students working together to make the world a better place in which to live through service, knowledge, and fellowship. Membership is open to all students.

Sponsor: Shauna Aker

Leo Club - The Leo Club is a service organization for the school and community. The club is sponsored by Hanceville High School and the Hanceville Lions Club. Students in grades 9 - 12 are eligible to participate.

Sponsor: Shawna Koch

Gamers' Club – The Gamers' Club is a club that meets to investigate the development and the strategies of video games and to enjoy competing within the club. Membership is open to all students.

Sponsor: Steve Almond

Enhancer Staff - This organization produces the high school yearbook. Membership on this staff is by invitation of the annual staff advisor.

Advisor: Kim Whaley

SCHOOL CALENDAR 2009-2010

August 10	First Day of School	
September 7	Labor Day	NO SCHOOL
September 21-25	<i>Graduation Exam</i>	
October 15	Report cards go home	
October 19	Parent/Teacher Conference	NO SCHOOL
November 11	Veterans' Day	NO SCHOOL
November 25-27	Thanksgiving Holiday	NO SCHOOL
December 7-11	<i>Graduation Exam</i>	
December 17-18	Semester Exams	dismiss 1:00 p.m.
Dec 21–January 6	Christmas Holiday	NO SCHOOL
January 7	First Day of 2nd Semester	
January 8	Report cards go home	
January 18	Martin Luther King Jr. Day	NO SCHOOL
February 15	Professional Development Day	NO SCHOOL
March 1-5	<i>Graduation Exam</i>	
March 12	Winter Break	NO SCHOOL
March 15	Winter Break	NO SCHOOL
March 18	Report cards go home	
April 2	Good Friday	NO SCHOOL
April 12-16	Spring Break	NO SCHOOL
May (TBA)	Senior Graduation	
May 26-27	Semester Exams	dismiss at 1:00 p.m.
May 27	Last Day of School	dismiss at 1:00 p.m.
June 3	Report cards available in school office	

